

11th TASTE OF PALM HARBOR EVENT CONTRACT for *ARTISTS & CRAFTERS*

SUNDAY OCTOBER 7th 2007 NOON till 6:00pm

Instructions: Please read all sections, and sign this application. Return this first page signed, with your check or money order made payable to: Palm Harbor Junior Women's Club or P.H.J.W.C. Please keep a copy of this contract for your own records.

(Please Print) * **Everything must be filled out and legible.**

Name of business:	
Owner/Manager of business:	
Address:	
City/State/Zip:	
Phone:	Fax Number:
E-mail:	I Cell Phone:
Detailed Description of All Items to be sold:	
Need electric?	

FEE: Art & Craft Vendor:

- \$50.00 for each 10 x 10 space (paid before September 1, 2007)
- \$75.00 for each 10 x10 spaces (paid after September 1, 2007)

****Deadline for all applications September 19, 2007****

We **may** restrict the number of vendors who carry specific types of arts, crafts, foods, services & products. If a category of craft, art, service or product is deemed by PHJWC as already 'filled', we will notify the applicant and keep the application on file and pending for future events, and return your payment via US mail. Arts, crafts, service and product Vendors are not permitted to add additional product lines, outside the items, products or services described and approved by Palm Harbor Junior Women's Club, Inc. (PHJWC) on this application. Any subsequent additions to their initial product line need to be reviewed with and approved by *PHJWC* event manager, Melissa Mello, prior to the sale of said craft, art, product or service. The event managers reserve the right to ask that unsuitable or unapproved products be removed immediately from sale. The PHJWC reserve the right to refuse any application. Obtaining the proper licenses or permits, and obeying all codes is the sole responsibility of the vendor, who is responsible for adhering to all relevant federal, state and local government regulations (e.g. health codes, permits, fire and safety regulations, licenses, etc. including any regulations of the Florida Departments of Health, Agriculture or other regulatory agencies). The collection and reporting of Florida Sales tax, is required by the State, this is the responsibility of the seller and or the vendor. Certificate of Insurance is required for some products, service and **ALL food vendors**. The Event Manager will notify you in advance if your vending space will require proof of insurance.

◆ I, _____, the undersigned, have read the entire Vendor Information Packet (**including PHJWC Events Vendors Rules and Regulations and Palm Harbor Fire Department Rules and Regulations**) governing the *Palm Harbor Junior Women's Club's Events*, and I agree to adhere to them. I understand that the Event Managers or the Palm Harbor Fire Department & Pinellas County Sheriffs reserve the right to limit or discontinue my participation as a vendor at any time and for any reason. I agree to indemnify and hold harmless Palm Harbor Junior Women's Club, Inc. and its agents and employees, building owners, tenants, partners, sponsors and volunteers from any and all liability, cost, damages, and other expenses suffered or incurred during the PHJWC's Events. I understand that I am responsible for adhering to all relevant federal, state and local government regulations (e.g. health codes, permits, fire and safety regulations, taxes, licenses, etc.). I understand that my application fee and vending fees are non-refundable. I understand I may not sell any beverages of any type including but not limited to water, sodas/colas, juices, and alcohol. I also understand I may not sell any type of tobacco products, drug paraphernalia, weapons, obscene material or animals.

Signature _____ **Printed Name** _____ **Date** _____

For Internal Use Only:			
Site # _____	Payment Amount _____	Payment Type _____	Date _____

ARTS & CRAFTS APPLICATION MAILING ADDRESS:
C/O Melissa Mello – VENDOR MANAGER
PO BOX 527, CRYSTAL BEACH, FL 34681
Telephone (727) 934-7001
E-mail: PalmHarborWomensClub@hotmail.com
Web Site: www.PHJWC.org

Special Events ARTS & CRAFTS Vendor Rules and Regulations

PLEASE KEEP A COPY OF THIS CONTRACT & RULES FOR YOUR USE

The *2007 11th Taste of Palm Harbor* will be held in downtown Palm Harbor Historic District, on Sunday, October 7, 2007. We will have many arts & crafts vendor spaces available. This is a charity event. All proceeds, fees & donations benefit the PHJWC's "Making A Difference" Grants & Scholarships Program.

- ◆ The signed contract is a commitment that the arts & crafts vendor **must be open for business by Noon, stay fully set-up, and remain open until 6:00pm. Breaking down early will forfeit your right to participate in all future Palm Harbor Historic District events.**
- ◆ **Once your payment has cleared, you will receive a confirmation email, phone call or letter notifying you of your acceptance as a vendor in The 11th Taste of Palm Harbor**
- ◆ Due to safety reasons, **vendor vehicles must be out of the event site by 11:00am.** The Sheriff & Fire Dept. strictly enforce this rule. Vehicles will not be allowed to return to site space to break down until the end of event. The Pinellas Sheriff's Dept. issues an announced "All Clear" signified by patrol car driving through the event with emergency lights flashing to open event site to vendor vehicle traffic (about 6:30pm)
- ◆ Vendor displays must stay in within the boundaries of the designated allocated space. **No Staking of tents or drilling of holes in pavement or in the grassy areas is permitted.** Please use weights to hold your tent. **No hanging, nailing or tacking anything to trees or shrubs. Violation of this rule will result in immediate and permanent expulsion from the PHJWC Event and future Palm Harbor Historic District events, plus payment for repairs caused by the damage you caused. Please be careful not to harm sprinkler system, flowers & plantings.**
- ◆ Vendor site will be left clean of all trash and debris. Bring your own trash receptacles, an event dumpster will be provided. You will be notified of Dumpster location at registration. **Do not use "event" trashcans;** this will result in a \$50 fine or immediate expulsion from the PHJWC event. This rule will be strictly enforced!
- ◆ **Vendor's registration & set up begins at 8:00am on event day** at PHJWC Registration Booth. The event vendor manager, Melissa Mello will assign all Vendor sites. **You will be notified of your site assignment at the registration booth on the event day and not before, so please do not ask us to tell you in advance where your vendor space will be located. All space assignments are final.**
- ◆ PHJWC, Inc. reserves the right to refuse any application for any reason. If you are accepted or refused, you will be notified by PHJWC. If you are refused, your payment will be returned. No refunds for cancellations after the acceptance of payment and an approved application.
- ◆ **The event is rain or shine no refunds.**
- ◆ No vendor may sell any type of beverages including but not limited to alcohol, water, juices or soft drinks/sodas. **No sales or displays are permitted for any type of tobacco products, drug paraphernalia, animals, weapons, or obscene material.**
- ◆ *Follow the PHJWC Rules and Regulations and the Palm Harbor Fire Department Rules and Regulations*
- ◆ Palm Harbor Junior Women's Club reserves the exclusive right to the sales of Event T-shirts, Pins, Posters, Patches and Novelties, unless pre-approved in writing by Palm Harbor Junior Women's Club

You will be responsible for the following:

- Payment for event made before September 19, 2007. Make payable to: **Palm Harbor Junior Women's Club or PHJWC** by check, or money order.
- **Your own tent**, not to exceed 10x10, tables, coverings & skirting for table, suitable display, chairs, garbage can, and a proper Fire Extinguisher if required.
- Electrical cord up to 100' (You must be pre-registered in your original application to have electrical use in your vendor space.)
- Suggested Promotional items: Business Cards, Brochures, Price Tags and Display signage.
- **Vendors are asked to please, donate at least one door prize (at the registration booth, during check-in) for the PHJWC's silent, charity "Making A Difference" auctions.**

Palm Harbor Junior Women's Club, Inc. (PHJWC)

Sunday October 7, 2007 ~ NOON till 6:00PM

Downtown Palm Harbor Historic District

DIRECTIONS:

From US 19 Going SOUTH:

Turn RIGHT (West) onto Nebraska Ave

Turn LEFT (South) onto Alternate 19

Go 2 blocks south

Turn LEFT (East) onto Georgia Avenue

From US 19 Going NORTH:

Turn LEFT (West) onto Tampa Road

Turn RIGHT (North) onto Alternate 19

Go approximately 1 mile north

Turn RIGHT (East) onto Georgia Ave.

REGISTRATION BOOTH LOCATED AT:

Intersection of Georgia Avenue & 11th Street @ Boy Scout Hut.

You will receive a vendor vehicles passes to enter the event site, after your check-in at registration & receive your vendor space assignment. Please show your vehicle pass to the security persons operating the barricades & street closure, to enter into the event site.

There is no assigned vendor parking area. Pinellas County parking laws will be enforced.

Do not park on or in the area resident's yards or block their driveways or the fire hydrants.

Improperly parked vehicles will be ticketed by the Pinellas Sheriff Dept. and will be towed at the owner's expense. (Your vehicle may not remain in your vending area or the event site, please don't ask us to make exceptions for your vending space.)

